Scholar’s Lounge—Library and Learning Commons Abu Dhabi Campus

The primary purpose of this room is to provide a place for students and faculty to engage in collaborative and cooperative meetings in small groups. Groups may reserve the room for study sessions. Permanent assignment of the rooms is not allowed for any group or social organization. When the room is not in use, it is available for student use.

**Reservations:** Please email the Library’s Administrative Officer (AUH) to reserve the room.

**Size:** The Scholar’s Lounge can comfortably seat about 20 people.

**Food and Drink:** Food and Drink are permitted, however users are responsible for cleaning up the room at the end of their meeting and all catering goes through Abela. Groups may not host “potlucks” in the space. At the time the room is requested, the requester should indicate if refreshments will be served and *book through Abela to ensure that catering will be taken care of including after the event cleaning.*

**Room Arrangement:** If the group wants a set up different from the room’s current configuration, they must get permission from the Library Administration. Once permission is granted they are responsible for placing the request with CPDO.

**Audio and Projection:** If audio and projection are desired, requests and arrangements are the responsibility of the requester and must be made directly with CSD.

The Library is not responsible for equipment, supplies or materials, or other items owned by the group and cannot provide storage for any group.

Meetings held in the Scholar’s Lounge must not disturb Library operations. The Library reserves the right to stop meetings that are disruptive and groups that disturb Library operations may be denied future use of the room.

The Library reserves the right to cancel or change the location of the meeting if circumstances so demand and will endeavor to give at least 24 hours’ notice of cancellation or change.

All meetings must be held during Library operation hours and must end 30 minutes before the close of the Library and Learning Commons.