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| APA Style—Document Format and References List using the APA manual, 6th edition |
| <p>For many more examples, go to the Zayed University Citation LibGuide for APA Style: http://zu.libguides.com/apa</p> |

Document Format

Margins - 1 inch all sides, including top, bottom, left and right (p. 229)

Font preference and size - The preferred font is 12-pt Times New Roman. (p. 228)

Line Spacing - Double spacing should occur throughout the document, including quotations of 40 or more words. (pp. 171 & 229)

Page Numbers - Page numbers should be located in upper right corner, unless specified differently from your instructor. (p. 230)

Paragraph Indentation - Paragraphs should be indented 5-7spaces or 1/2 inch. (p. 229)

Instructions on how to create a Word document in APA style, 6th edition:

[Creating an APA style Microsoft Word Document](#)

References List

Always start your reference list on a new page.

Page title - The word **References** should appear centered at the top of the page. If you have only 1 citation the title should be **Reference**.

Line Spacing - Double space between each line. (p. 180)

Alignment - The first line of each entry should align with the left margin. All subsequent lines should be indented 5 spaces or set a hanging indent at 1/2 inch. (p. 180)

Order of entries - Alphabetical order by author. If there is no author use the title of the document. If you have more than one entry by the same author, then arrange by year beginning with the earliest publication. (p. 181)

EXAMPLES OF APA Reference List Entries and Citations in-text

| | REFERENCE LIST | CITATIONS IN TEXT |
|--|--|---|
| Journal article: 1 author With DOI (Example on p. 198 of <i>Manual</i> , #1) | Roumani, H. B. (2005). Maids in Arabia: the impact of maids as carers on children's social and emotional development. <i>Journal of Early Childhood Research</i> , 3(2), 149-167. doi: 10.1177/1476718X05053925 | (Roumani, 2005) |
| Journal article: 2 authors Print version Paginated by issue (p. 199, #3) | Gibson, J. M., & Farah, Z. S. (2012). Environmental risks to public health in the United Arab Emirates: a quantitative assessment and strategic plan. <i>Environmental Health Perspectives</i> , 120(5), 681-6. | (Gibson & Farah, 2012) |
| Journal article: 3-5 authors Retrieved from database No DOI (p. 199, #3) | Hassan, M. N., Hawas, Y. E., & Maraqa, M. A. (2012). A holistic approach for assessing traffic safety in the United Arab Emirates. <i>Accident Analysis & Prevention</i> , 45(0), 554-564. | First citation: (Hassan, Hawas, & Maraqa, 2012). Subsequent citations: (Hassan et al., 2012) |
| Journal article: 6 or 7 authors With DOI (p. 198, #1) | Ralston, D. A., Egri, C. P., Riddle, L., Butt, A., Dalgic, T., & Brock, D. M. (2012). Managerial values in the greater Middle East: similarities and differences across seven countries. <i>International Business Review</i> , 21(3), 480-492. doi: 10.1016/j.ibusrev.2011.05.007 | (Ralston et al., 2012) |

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| Journal article: 8 or more authors With DOI (p. 198, #2) | Grivna, M., Aw, T., El-Sadig, M., Loney, T., Sharif, A. A., Thomsen, J., . . . Abu-Zidan, F. (2012). The legal framework and initiatives for promoting safety in the United Arab Emirates. <i>International Journal of Injury Control and Safety Promotion</i> , 19(3), 278-289. doi: 10.1080/17457300.2012.696660 | (Grivna et al., 2012) |
| Journal article Online No DOI (p. 199, #3) | Sowa, P., & Lacina, J. (2011). Preservice teachers as authors: using children's literature as mentor texts in the United Arab Emirates. <i>Childhood Education</i> , 87(6), 395-401. Retrieved from http://search.proquest.com/docview/905191420?accountid=15192 | (Sowa & Lacina, 2011) |
| Magazine article Online (p. 200, #8) | Bailey, H. (2009, July 10). Will he run on empty? <i>Newsweek</i> , 153(18), 6-8. Retrieved from http://www.lexisnexis.com | (Bailey, 2009) |
| Newspaper article No author (p. 200, #10) | University leadership council launched in UAE. (2012, Jan 14). <i>Middle East Company News</i> . Retrieved from http://search.proquest.com/docview/916738450?accountid=15192 | ("University leadership," 2012) |
| Newspaper article Online (p. 200, #11) | Hamdan, S. (2012, October 29). U.A.E. moves toward paperless classrooms. <i>New York Times</i> . p. 1. | (Hamdan, 2012) |
| Book (p. 203, #18) | Vlieger, A.. (2012). <i>Domestic workers in Saudi Arabia and the emirates : a socio-legal study on conflicts</i> . New Orleans: Quid Pro Books. | (Vlieger, 2012) |
| Book Group author Author as publisher | American Psychological Association. (2009). <i>Publication manual of the American Psychological Association</i> (6th | First citation: (American |

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| 6th edition (p. 203, #18; p. 203, section 7.02) | ed.). Washington, DC: Author. | Psychological Association [APA], 2009) Subsequent citations: (APA, 2009) |
| Edited book (p. 202, section 7.02) | Rice, S.& Hassall, P.J. (Eds.). (2007). <i>Pearls of Emirati Wisdom: World English Voices of the UAE</i> . Dubai : The Student Literature Club, Zayed University. | (Rice, S.& Hassall, 2007) |
| Article or chapter in an edited book (p. 204, #25) | Oberembt, K. J. (1998). Expatriate librarians and the challenge of national culture. In: Mech, T. & McCabe, G.B. (eds). <i>Leadership and academic librarians</i> (pp. 120-140). Westport, Conn.: Greenwood Press. | (Oberembt, 1998) |
| Electronic version of a print book, retrieved from database (p. 203, #19) | Wegenstein, B. (2012). <i>The cosmetic gaze: body modification and the construction of beauty</i> . Cambridge, MA: MIT Press. Retrieved from http://lib.myilibrary.com/ProductDetail.aspx?id=359449 . | (Wegenstein, 2012). |

Please note: currently the library uses 6th edition of the APA citation style guide (2009) until another edition comes out.