Maximizing the Advantage
of a Librarian / Faculty Partnership

Hello! We are ready to collaborate with you in helping your students find information, evaluate and use it. To make the best use of the opportunities that are available for us to work together, we kindly ask your help in the following ways:

1. Please give us **plenty of notice for our visit**. The more time we have to prepare, the better for your students! A month’s notice is wonderful, and a week’s notice is usually acceptable.

2. Please **accompany the students to the session (or make arrangements for a substitute if you are not able)** so that they understand that we all highly value Information Literacy class time, and so that we may benefit from your direction as questions or dialogue about their research projects arise to enable continuous reinforcement of concepts grasped and the integration of skills learned.

3. Please let us know as soon as possible **if you should need to cancel the session**. We will work hard to fit you into our schedules again as soon as we can!

Thanks again, and kind regards from your Zayed University Librarians.

For further details of our services, contact information, and Library research tutorials, visit: